

SALTASH TOWN COUNCIL

Minutes of the Meeting of the Saltash Town Council held at the Guildhall on Thursday 15th January 2026 at 7.00 pm

PRESENT: Councillors: A Ashburn, R Bickford, R Bullock (Chairman), M Johns, S Martin, G McCaw, S Miller, L Mortimore, P Nowlan, J Peggs, B Samuels, P Samuels, B Stoyel (Vice-Chairman) and J Suter.

ALSO PRESENT: 4 Members of the Public, P Cador (Cornwall Council) and K Johnson (Cornwall Council), S Burrows (Town Clerk / RFO) and D Joyce (Office Manager / Assistant to the Town Clerk)

APOLOGIES: J Brady and S Gillies, H Frank (Cornwall Council).

291/25/26 HEALTH AND SAFETY ANNOUNCEMENTS.

The Chairman informed those present of the actions required in the event of a fire or emergency.

292/25/26 DECLARATIONS OF INTEREST:

- a. To receive any declarations from Members of any registerable (5A of the Code of Conduct) and/or non-registerable (5B) interests in matters to be considered at this meeting.

Councillor	Agenda Item	Pecuniary / Non Pecuniary	Reason	Left the Meeting
Bullock	18	Non-Pecuniary	Member of Heritage	Yes
Stoyel	18	Non-Pecuniary	Chairman of Heritage	Yes

- b. The Town Clerk to receive written requests for dispensations prior to the start of the meeting for consideration.

None received.

293/25/26 PUBLIC QUESTIONS - A 15-MINUTE PERIOD WHEN MEMBERS OF THE PUBLIC MAY ASK QUESTIONS OF THE TOWN COUNCIL.

The Chairman confirmed three public questions had been received.

In the absence of the residents who submitted the first two questions, the Town Clerk read them aloud in accordance with the Town Council's Public Question Policy. The third question was read by the member of the public present at this evening's meeting.

The Town Clerk then proceeded to read question one on the approval of the Chairman.

Date Received	Public Questions to the Town Council	Submitted By
13 January 2026	<p>Cornwall Council officers submitted a report dated 29 August 2024 relating to the release of the recreational ground/park on Callington Road, Burraton for development, stating that representatives of Saltash Town Council were supportive of the principles of the recommendations (Sections 2.12 and 5.3).</p> <p>I understand from the Town Clerk that Saltash Town Council has not given any confirmation of support in principle for this development and that the Town Clerk is working with Cornwall Council for clarification, as the report contains several inaccuracies.</p> <p>Further to this, if Cornwall Council fail to respond, or are not willing to correct the inaccuracies and reconsider their decision using accurate information, how do Saltash Town Council plan to challenge the outcome so that public confidence in the process can be restored?</p>	Marie Whittam

The Town Clerk informed Members that she had been working with Cornwall Council to establish how the report, and the information contained within it, had come to light.

She further confirmed that a response had been received from Jonny Alford, Strategic Property Lead at Cornwall Council.

At the instruction of the Chairman, the Town Clerk proceeded to read the response to Members.

We briefed the Town Council and Local members before we pushed this deal in 2024.

We explained this was a potential Win Win.

- *Developer gets a new supermarket*
- *Community of Saltash gets an improved play provision*
- *There is a capital receipt paid to the Council*

But the route to that Win Win is via a full planning application which requires full public consultation including the Town Council.

The Town Councils support as we recorded it was not support of the planning application but of the principles of the deal that the Council was working on.

I can see how the report has been misunderstood.

If the Developers proposals are not acceptable then the Town Council can object...they have not prejudiced or pre-called their position.

I can see how the report reads and that was not the intention.

The developer consultation meeting is the beginning of the developers process to develop a planning proposal for the site that meets the needs of the community and will appropriately replace the playing field that will be developed on.

Members discussed the response received and expressed both frustration and disappointment.

Councillor Bickford challenged the accuracy of the response and the report issued by Cornwall Council, stating that it had grossly misrepresented what took place at the meeting. That meeting had been attended by the Chairman and Vice Chairman of the Town Council at the time, Councillors Bickford and Peggs together with the Town Clerk.

Councillor Bickford clarified that, although the report presented the meeting as a consultation, it had in fact been a briefing. It was not a forum for discussion or debate.

Saltash Town Council had not been permitted to express a formal opinion, as this can only be done through the lawful planning process.

It was further noted that no new information had been provided at the meeting; all material shared by Cornwall Council was already in the public domain.

Members requested that Cornwall Council update or withdraw the report and challenge the Strategic Property Lead regarding his description of the development as a “win-win”. Members sought a correction to any implication that the Town Council supported or approved the development, as it did not. Members also requested an apology due to the upset caused to the Town Council who had faced criticism arising from the inaccuracies in the report.

The Town Clerk confirmed that her recollection aligned with the Members’ account and expressed concern regarding the management of future private and confidential briefings held by Cornwall Council.

Members agreed that this matter should be reviewed at a future Town Council Forum meeting.

It was additionally noted that the report implied multiple consultations with several Members, which had not taken place. Members queried whether a transcript or notes of the meeting existed. The Town Clerk confirmed that neither was available.

Following a unanimous vote (14 in favour, 0 against, 0 abstentions), it was proposed by Councillor Bickford, seconded by Councillor Peggs and **RESOLVED:**

1. To delegate authority to the Town Clerk, in consultation with the Chairman and Vice Chairman, to challenge the inaccuracies within the Cornwall Council report relating to Saltash Town Council, requesting that the report be withdrawn or amended to reflect the accurate position, and to seek an apology accordingly;
2. To reassure residents that Saltash Town Council has neither expressed support for nor objected in principle to the proposed development;
3. To refer to a future Council Forum Meeting a discussion on how best to manage attendance at private and confidential briefings with Cornwall Council, when the Mayor, Deputy Mayor, and Town Clerk are invited, in order to prevent similar issues arising in the future.

The Town Clerk proceeded to read public question two.

Date Received	Public Questions to the Town Council	Submitted By
12 January 2026	<p>Irresponsible and dangerous vehicle parking in Saltash is out of control. I have asked this council on two occasions in as many years to liaise with the relevant departments on who's authority are able to engage, create change and promote safety on the roads and pavements of Saltash.</p> <p>This council was to have meetings over the past year or so with the Police, Safer Saltash and Cornwall Council Civil Parking Enforcement Department to discuss the increasing problems of parking in Saltash.</p> <p>Whether these meetings took place I have no idea but sadly I have seen no improved results and the situation is getting worse.</p> <p>A quick look on social media is a great source of public information and can</p>	David Simmons

	<p>show how bad it's getting for example but not limited to:-</p> <ol style="list-style-type: none"> 1. Cars parking on pavements adjacent to ZigZag of a controlled crossing near the junction of North Road/Tavy Road. Pedestrians having to walk in the busy main road. 2. Cars parked on corner of Broadwalk/Wearde Road. School kids and drivers cant see clearly up Wearde Road when exiting Broadwalk. 3. Cars parked on pavements Lower Fore Street almost impossible to drive through 4. Cars double parked blocking access for fire engines on a call. <p>Item one above is a prime example where the Police drive pass this location regular and could potentially save a life by addressing the problem but no action has been taken as cars continue to park on the pavement adjacent to the Pelican crossing ZigZags.</p> <p>Will Saltash Town Council on behalf of the people of Saltash actively hold to account the departments who's responsibility it is to administer the rules and robustly apply them against this increasing anti social behaviour. Action needs to be taken urgently to kerb the appalling parking in Saltash before someone is injured or killed.</p>	
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The Town Clerk confirmed that in both 2023 and 2024 the same member of the public had submitted questions regarding parking issues within the town.

Saltash Town Council subsequently met with Cornwall Council's Community and Civil Parking Enforcement Team, followed by an onsite

visit attended by several Councillors.

Following these engagements, the Town Council issued an educational social media post, reported the matter to Safer Saltash, and informed the resident, David Simmons, of the Council's resolutions on both occasions.

Members expressed concern for visually impaired people and those using prams or wheelchairs, noting the risks created by vehicles parking on pavements. Members agreed that, should another site visit be arranged, representatives from these groups should be invited to attend.

Members further agreed that a new site visit with Cornwall Council's Community and Civil Parking Enforcement Team is essential.

The Vice Chairman welcomed the police to the meeting to discuss ongoing issues relating to illegal parking in Saltash.

Sector Inspector Jamie outlined the challenges associated with enforcing parking legislation and the legal considerations surrounding pavement obstruction, confirming that the police would review the comments raised at this evening's meeting.

In response to concerns that police officers sometimes appear to overlook offences, Jamie explained that officers may be en-route to higher-priority incidents but would not ignore a vehicle parked illegally or dangerously.

Following a vote (13 in favour, 0 against, 1 abstention), it was proposed by Councillor Bullock, seconded by Councillor Ashburn and **RESOLVED:**

1. To invite Cornwall Council's Civil Parking Enforcement Team to Saltash to discuss parking issues and undertake an area visit;
2. To encourage all residents to report parking concerns that are considered obstructive or dangerous to the police via 101 or the online reporting system;
3. To request that the Town Council Representatives for Safer Saltash raise parking issues at the next Safer Saltash meeting;
4. To issue an educational social media post discouraging poor parking.

The member of the public Scott Slavin, read his question.

Date Received	Public Questions to the Town Council	Submitted By
14 January 2026	<p>Write your question only, clearly and concisely, no person may submit more than one question, and no member of the public may speak for longer than 3 minutes.</p> <p>Tamar Crossings, via the Joint Committee, have proposed an increase in the Tag Account fee from £0.80 per month to £2.00.</p> <p>This is now to go to consultation following the decision made at the Joint Committee meeting on January 12th.</p> <p>Assessing the attached information on tag account holder numbers in South East Cornwall (data received from Tamar Crossings on 8/5/2025 via my FOI request no FOI20250506/01) as of May 2025, there were 9,139 Tag account holders resident in PL12.</p> <p>If the increase is implemented, it will take an additional £132,601.00 per annum out of the local economy of our town (This is shown in the provided Excel spreadsheet on the first tab).</p> <p>This is in addition to almost £2 million taken from the Town's local economy in tolls (see 2nd tab of provided spreadsheet). This information on costs was received by the Tamar Toll Action Group from Tamar Crossings via the previous Joint Chair, former Cllr Martin Worth, in November 2023.</p> <p>What is the Town Council's position on this proposed TAG fee increase and is there any intention to make a representation (as a body) against this increase to the Joint Committee, the</p>	Scott Slavin

	Parent Authority and the SE Cornwall MP?	
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The Town Clerk reminded Members of the email previously circulated containing the 2023 response, in which Councillor Bickford had been delegated authority to write to Tamar Crossings regarding the concerns raised at that time.

The Town Clerk further confirmed that an additional letter had been sent last week on behalf of the Town Council, addressing the proposed account fee increase, traffic flow, congestion, and engagement. As the letter was only recently issued, a response has not yet been received.

Members agreed they were satisfied with the current position, noting that regular correspondence and meetings continue with key stakeholders, including the Joint Committee and the local MP.

Scott asked through the Chair whether the letter is in the public domain. The Town Clerk confirmed that the 2023 letter had been published, and that there was no reason the recent letter to the Joint Committee could not also be shared.

Members enquired whether a formal response would be submitted to the forthcoming public consultation. It was agreed that once the consultation goes live, the Town Clerk will present it to the Town Council for consideration and preparation of a formal response.

Members also felt that the relationship with the Joint Committee could be strengthened. The Town Clerk confirmed that she had been in contact with the newly appointed Chief Officer, Philip Robinson, to express the Town Council's wish to meet, and would follow this up to arrange a meeting and tour of the bridge to support Members' understanding of its operations.

Members thanked the Tamar Tag Action Group for their commitment to representing residents' views, which had contributed to the initiation of a further public consultation following the recent Extraordinary Meeting.

Following a unanimous vote (14 in favour, 0 against, 0 abstentions), it was proposed by Councillor Bullock, seconded by Councillor Peggs, and **RESOLVED**:

1. To delegate to the Town Clerk the publication of the recent letter sent to the Joint Committee, and to recirculate the 2023 letter, to demonstrate to the public the extent of the Town Council's ongoing commitment;
2. To receive and consider the Tamar Crossings public consultation at a future Full Town Council meeting once it becomes publicly available.

294/25/26 TO RECEIVE AND APPROVE THE MINUTES OF THE FULL TOWN COUNCIL MEETING HELD ON 4 DECEMBER 2025 AS A TRUE AND CORRECT RECORD.

Please see a copy of the minutes on the STC website or request to see a copy at the Guildhall.

Following a unanimous vote (14 in favour, 0 against, 0 abstentions), it was proposed by Councillor Bullock, seconded by Councillor Stoyel and **RESOLVED** that the minutes of the Full Town Council Meeting held on 4 December 2025 were confirmed as a true and correct record.

295/25/26 TO RECEIVE AND NOTE THE MINUTES OF THE FOLLOWING COMMITTEES AND CONSIDER ANY RECOMMENDATIONS:

- a. Services held on 11 December 2025;

It was **RESOLVED** to note. There were no recommendations.

- b. Planning and Licensing held on 16 December 2025;

It was **RESOLVED** to note. There were no recommendations.

c. Policy and Finance held on 13 January 2026.

It was **RESOLVED** to note and consider the following recommendation.

RECOMMENDATION 1:

297/25/26 TO RECEIVE AMENDMENTS TO THE CIVIC HANDBOOK AND CONSIDER ANY ACTIONS.

The Town Clerk outlined the recommended amendments to ensure Members were fully informed of the reasons for the changes.

Following a unanimous vote (11 in favour, 0 against, 0 abstentions), it was proposed by Councillor P Samuels, seconded by Councillor Peggs, and resolved to **RECOMMEND** to Full Council to be held on 15 January 2026, the amendments to the Civic Handbook, incorporating the additional changes raised by Members during the meeting (as attached).

Councillor P. Samuels, Chairman of Policy and Finance, presented the proposed amendments to the Civic Handbook Policy. He summarised the concerns raised at the Policy and Finance Committee meeting regarding the out-of-hours emergency contact protocol. Following further discussion with the Town Clerk, additional wording had been drafted for Members' consideration.

Councillor P. Samuels further proposed that an additional amendment be included to add the phrase "*staff or concerned Members*" to the first bullet point.

Councillor Miller raised concerns about the potential implications of instructing staff. The Town Clerk confirmed that this measure was necessary to ensure the continued operation of the Town Council, and that under these specific circumstances, the proposed approach offered the most practical solution. She noted that during normal working hours, senior managers would be available to support staff, removing the need for this particular contingency.

Councillor Miller confirmed he was satisfied with the response.

Following a unanimous vote (14 in favour, 0 against, 0 abstentions), it was proposed by Councillor P Samuels, seconded by Councillor Stoyel, and **RESOLVED** to note and approve the above recommendation and additional amendments.

296/25/26 TO RECEIVE THE CHAIRMAN'S REPORT AND CONSIDER ANY ACTIONS AND ASSOCIATED EXPENDITURE.

It was **RESOLVED** to note.

297/25/26 TO RECEIVE THE MONTHLY CRIME FIGURES AND CONSIDER ANY ACTIONS.

Members discussed the recent rise in shoplifting. PC Smith explained that the increase was partly due to higher levels of reporting and a particular shop in Saltash being repeatedly targeted.

The police advised that new reporting systems are helping to encourage greater reporting of crime. Inspector Jamie asked the Town Council to continue supporting these efforts within the community and confirmed that tackling retail crime is a national policing priority.

Members sought clarification on the higher figures recorded under the category "Violence with or without injury". The police confirmed that these incidents primarily relate to domestic abuse. While the figures are concerning, they reflect improved reporting by victims rather than a significant increase in occurrences.

The police also highlighted the availability of Clare's Law, which permits the disclosure of an individual's history of violence or abuse to help safeguard those at risk.

The Chairman asked whether there was any additional support the Town Council could provide. The police encouraged continued partnership working and the ongoing promotion of reporting through 101 and online reporting systems.

Members invited the police to attend future Meet Your Councillor sessions on Fore Street. The police welcomed the invitation.

It was **RESOLVED** to note.

298/25/26 TO RECEIVE A REPORT FROM COMMUNITY ENTERPRISES PL12 AND CONSIDER ANY ACTIONS AND ASSOCIATED EXPENDITURE.

Nothing to report.

299/25/26 TO RECEIVE A REPORT FROM COMMUNITY AREA PARTNERSHIPS AND CONSIDER ANY ACTIONS AND ASSOCIATED EXPENDITURE.

The Chairman informed Members that the meeting held on 6 January had taken place; however, the notes were not received in time to be included in or circulated with this evening's reports pack.

Councillors Bickford provided an update on the recent Community Area Partnership Working Group meetings for Transport, Connectivity and Accessibility, and Economic Development, which they had attended.

Members welcomed the offer for regular brief updates at future meetings from Members serving as representatives on CAP Working Groups, particularly regarding any key matters discussed.

It was **REOLVED** to note.

300/25/26 TO RECEIVE A REPORT ON BEHALF OF SAFER SALTASH AND CONSIDER ANY ACTIONS AND ASSOCIATED EXPENDITURE.

The scheduled meeting was cancelled due to sickness; therefore, there is nothing to report at this time

301/25/26 TO RECEIVE A REPORT FROM SALTASH CHAMBER OF COMMERCE AND CONSIDER ANY ACTIONS AND ASSOCIATED EXPENDITURE.

The scheduled meeting was cancelled because of conflicting commitments, therefore, there is nothing to report at this time

302/25/26 TO RECEIVE A REPORT FROM CORNWALL COUNCILLORS AND CONSIDER ANY ACTIONS AND ASSOCIATED EXPENDITURE.

Cornwall Councillor Johnson provided a brief update on the report included in the circulated pack.

He noted that he is still awaiting a response regarding the current status of Chapel Field. He also welcomed the forthcoming public consultation on the proposed Tamar Tag account fee increase and reported that the parking spaces to the rear of Berry Park Road have been sold, with one

remaining that carries responsibility for highway maintenance.

It was **RESOLVED** to note.

303/25/26 TO RECEIVE AN UPDATE ON THE FUTURE OF THE HEALTH CARE IN SALTASH AND CONSIDER ANY ACTIONS AND ASSOCIATED EXPENDITURE.

Although no written report had been received, the Chairman updated Members on a recent visit and tour of the facilities at St Barnabas Hospital.

Members noted the challenges associated with introducing phlebotomy services, particularly the complexity of the necessary data processing and appointment systems.

It was reported that a room at St Barnabas may be used for dressing leg wounds, or potentially by administrative staff from Higher Port View Surgery to free up additional clinical space.

Members also discussed mental health provision in Saltash, noting that the main challenge faced is a shortage of mental health practitioners.

It was **RESOLVED** to note.

304/25/26 TO CONSIDER RISK MANAGEMENT REPORTS AS MAY BE RECEIVED.

Nothing to report.

305/25/26 FINANCE:

a. To advise the receipts for November 2025;

It was **RESOLVED** to note.

b. To advise the payments for November 2025;

It was **RESOLVED** to note.

c. Urgent and essential works actioned by the Town Clerk under Financial Regulations.

Nothing to report.

d. To note that bank reconciliations up to 30 November 2025 were reviewed as correct by the Chairman of Policy & Finance Committee and the Town Clerk.

It was **RESOLVED** to note.

- e. To note that an audit on recent supplier payments was conducted by the Chairman of Policy & Finance in line with the Councils Financial Regulations. It was noted that there are no discrepancies to report.

It was **RESOLVED** to note.

306/25/26 TO RECEIVE THE TOWN COUNCIL SCHEDULE OF MEETINGS FOR THE YEAR 2026/27 AND CONSIDER ANY ACTIONS.

Members received the proposed Town Council Schedule of Meetings for the year 2026/27 contained within the circulated reports pack.

Following a unanimous vote (14 in favour, 0 against, 0 abstentions), it was proposed by Councillor Ashburn, seconded by Councillor Johns and **RESOLVED** to:

1. Approve the Town Council schedule of meetings for the year 2026/27 (as attached);
2. **RECOMMEND** to formally adopt the Town Council schedule of meetings for the year 2026/27 to the Annual Meeting of Saltash Town Council to be held on 7 May 2026.

The Chairman and Vice Chairman Councillors Bullock and Stoyel declared an interest in the following item and left the meeting.

The immediate past Chairman, Councillor Peggs, in the Chair.

307/25/26 TO RECEIVE A REPORT ON THE DEED OF VARIATION OF SALTASH HERITAGE CENTRE AND CONSIDER ANY ACTIONS.

Members received the report on the Deed of Variation for the Saltash Heritage Centre.

At the request of the Town Clerk, and noting that the current Chairman and Vice Chairman had declared interests in this item, Members agreed that the immediate past Chairs, Councillors Peggs and Bickford, would sign the documentation on behalf of the Town Council, with the Town Clerk acting as witness.

Following a unanimous vote (12 in favour, 0 against, 0 abstentions), it was proposed by Councillor Nowlan, seconded by Councillor P. Samuels, and **RESOLVED** that Councillors Peggs and Bickford, due to the declared interests of the current Chairman and Vice Chairman, sign the Licence to Assign on behalf of the Town Council, in the presence of

the Town Clerk as witness.

The Chairman and Vice Chairman Councillors Bullock and Stoyel were invited and returned to the meeting. Chairman in the chair.

308/25/26

TO RECEIVE AN UPDATE ON DRAFT SUBMISSIONS FOR THE COMMUNITY HIGHWAYS IMPROVEMENT PROGRAMME AND CONSIDER ANY ACTIONS AND ASSOCIATED EXPENDITURE.

Members received and discussed the latest developments relating to the Community Highways Improvement Programme (CHIP). Members considered the benefits of submitting a single, strong, consolidated application, in line with the guidance and reasoning provided by Cornwall Council's Highways Manager.

Following a unanimous vote (14 in favour, 0 against, 0 abstentions), it was proposed by Councillor Johns, seconded by Councillor Martin and **RESOLVED** to approve Councillor Bickford submitting a Town Council Expression of Interest to enhance the walking route between Saltash Railway Station and the town centre, on behalf of Saltash Town Council and with the support of the Cornwall Councillors, by the deadline of 27 February, and to provide the final submission to the Town Clerk for Town Council records.

309/25/26

TO RECEIVE A REPORT ON THE FIFTH ROUND OF COMMUNITY INFRASTRUCTURE FUNDING AND CONSIDER ANY ACTIONS AND ASSOCIATED EXPENDITURE.

Following a unanimous vote (14 in favour, 0 against, 0 abstentions), it was proposed by Councillor Bullock, seconded by Councillor Johns and **RESOLVED** to:

1. To form a Working Group comprising Councillors Ashburn, Nowlan, Martin, Bullock and Johns to work with the Development and Engagement Manager on submitting an Expression of Interest for CIL Round 5;
2. To delegate authority to the Development and Engagement Manager, in consultation with the Working Group, to agree the Expression of Interest project proposal in line with CIL funding guidance and budget, and to report to Full Town Council on 5 February 2026.
3. To confirm Wednesday 21 January as the date for the first Working Group meeting with the Development and Engagement Manager, ensuring sufficient time to agree a suitable project proposal.

310/25/26 TO RECEIVE A REPORT ON ST PIRAN'S DAY AND CONSIDER ANY ACTIONS AND ASSOCIATED EXPENDITURE.

Members discussed the report on the proposed St Piran's Day celebrations, expressing a desire for the event to be held in a controlled and safe manner.

Members considered a range of ideas to incorporate into the celebrations.

Following a unanimous vote (14 in favour, 0 against, 0 abstentions), it was proposed by Councillor Bullock, seconded by Councillor Stoyel, and **RESOLVED**:

1. To delegate responsibility for delivering the event, as detailed in the submitted report, to Councillors Bickford and Bullock, with support from the Town Clerk only if required.
2. That Councillors Bullock and Bickford provide Members with detailed arrangements via email, due to the tight timeframe, once the Town Clerk has approved the event and all required documentation, including risk assessments, has been completed.
3. To approve up to £500 for the event, including £100 earmarked for the Saltash Chamber of Commerce to fund prize-giving, to be allocated to budget code 6202 Civic Occasions.

311/25/26 TO RECEIVE A REPORT ON THE ANNUAL TOWN MEETING WITH PARISHIONERS OF SALTASH AND CONSIDER ANY ACTIONS AND ASSOCIATED EXPENDITURE.

Following a unanimous vote (14 in favour, 0 against, 0 abstentions), it was proposed by Councillor Miller, seconded by Councillor Martin and **RESOLVED**;

1. To approve the rescheduling of the Annual Town Meeting with Parishioners of Saltash, in accordance with Standing Orders, to the proposed date of 26 March 2026, to be held in conjunction with the Civic Awards and Shop Your Town event, and to delegate organisation to the Administration Team in conjunction with the Mayor;

2. To approve expenditure of up to £100 for advertising, allocated to budget code 6230 Social Media Advertising.

312/25/26 TO RECEIVE A REPORT ON TOWN COUNCIL ATTENDANCE AT EVENTS HELD IN 2026 AND CONSIDER ANY ACTIONS AND ASSOCIATED EXPENDITURE.

Members discussed attendance at the events listed in the circulated report and highlighted the need for improved promotional material.

Members noted that conflicting commitments can limit Councillor availability at events and requested that staff work with Members to ensure stalls are appropriately staffed.

It was further discussed that staff should take the lead in manning the stalls, as they are fully briefed on all Town Council projects.

During the discussion, Councillor Johns left and subsequently returned to the meeting.

Following a unanimous vote (14 in favour, 0 against, 0 abstentions), it was proposed by Councillor Bullock, seconded by Councillor Peggs, and **RESOLVED**:

1. To confirm attendance at the May Fair on Saturday 2 May and the Regatta on Saturday 25 July, using the existing Town Council marketing materials;
2. To form a Working Group comprising Councillors Mortimore, Martin and Ashburn to determine the format of attendance and identify the necessary additional promotional materials, reporting back to a future Town Council meeting.

313/25/26 TO RECEIVE A REPORT ON CORNWALL BUS TRAVEL SURVEY AND CONSIDER ANY ACTIONS.

Members discussed the survey and emphasised the need to highlight concerns about the lack of services available to residents attending clinical appointments, the infrequency of bus services and the poor standard of provision.

Following a unanimous vote (14 in favour, 0 against, 0 abstentions), it was proposed by Councillor Martin, seconded by Councillor McCaw and **RESOLVED** to approve Councillor Martin to submit a response to the Cornwall Bus Travel Survey on behalf of the Town Council by the deadline date of Sunday 18 January, and to provide the final submission to the Town Clerk for Town Council records.

Councillors were encouraged to email Councillor Martin with any concerns or feedback on bus services in Saltash in order to collate the information for the survey response.

314/25/26 TO RECEIVE TOWN TEAM NOTES HELD ON 12 JANUARY 2026 AND CONSIDER ANY ACTIONS OR ASSOCIATED EXPENDITURE.

Councillor B Samuels referred to the working group established to review the future of the farmers' markets, expressing hope that there will be sufficient interest to relaunch in the spring. She noted that this update was provided to assist with the report to be considered under agenda item 27.

It was **RESOLVED** to note.

315/25/26 TO RECEIVE A REPORT ON THE MONTHLY INFORMATION SESSIONS HELD AT OAKLANDS COMMUNITY CENTRE AND CONSIDER ANY ACTIONS.

Members discussed attendance at future Oaklands Community Centre Café and food larder sessions and noted the wide range of organisations that participate, including the social prescriber, police, Cornwall Councillors, and Saltash Town Council.

Following a unanimous vote (14 in favour, 0 against, 0 abstentions), it was proposed by Councillor Ashburn, seconded by Councillor Bullock and **RESOLVED** to continue to support the monthly information café and food larder sessions at Oakland's Community Centre and renew

the Town Council's commitment for a further 4 months, reviewing at a future Full Town Council meeting.

316/25/26 TO RECEIVE A REPORT ON MEET YOUR COUNCILLORS SESSIONS AND CONSIDER ANY ACTIONS AND ASSOCIATED EXPENDITURE.

Members reflected on Councillor B Samuels Town Team market update with markets expected to resume in spring 2026, and the Saltash Studio Makers Market still running successfully, Members agreed there was no need to change either the timing (third Saturday) or the location outside the former Bloom Hearing building.

Following a unanimous vote (14 in favour, 0 against, 0 abstentions), it was proposed by Councillor Bullock, seconded by Councillor Stoyel and **RESOLVED** to continue to hold Meet Your Councillor sessions on the third Saturday of the month outside the former Bloom Hearing Building.

317/25/26 MEET YOUR COUNCILLORS: THE NEXT SCHEDULED MEETING DATE SATURDAY 17 JANUARY, LOCATION TO BE CONFIRMED.

The next scheduled meeting date Saturday 17 January outside the former Bloom Hearing building, Fore Street.

Following a unanimous vote (14 in favour, 0 against, 0 abstentions), it was proposed by Councillor Bullock, seconded by Councillor Stoyel and **RESOLVED** for Councillors Bullock, Peggs, Johns and Miller to attend.

318/25/26 PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960:

To resolve that pursuant to Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 the public and press leave the meeting because of the confidential nature of the business to be transacted.

319/25/26 TO CONSIDER ANY ITEMS REFERRED FROM THE MAIN PART OF THE AGENDA.

None.

320/25/26 PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960:

To resolve that the public and press be re-admitted to the meeting.

321/25/26 TO CONFIRM ANY PRESS AND SOCIAL MEDIA RELEASES ASSOCIATED WITH ANY AGREED ACTIONS AND EXPENDITURE OF THE MEETING.

Following a unanimous vote (14 in favour, 0 against, 0 abstentions), it was proposed by Councillor Martin, seconded by Councillor Johns and **RESOLVED**

to issue the following Press and Social Media releases:

1. Oakland's Community Centre Café and Food Larder Sessions;
2. Parking safely and reporting methods (educational piece);
3. Community Highways Improvement Programme Submission;
4. St Piran's Day Celebrations (at appropriate time);
5. Annual Town Meeting with Parishioners of Saltash (at appropriate time);
6. Saltash Town Council Attendance at Town Events (at appropriate time);
7. Cornwall Bus Survey Response;
8. Meet Your Councillor Sessions;
9. Reporting Crime Information;
10. Thanks Ned Bowie and welcoming Sector Inspector Jamie Musgrove and continuing strong police partnership working;
11. Saltash Town Council's responses to Tamar Tag issues.

322/25/26 DATE OF NEXT MEETING: THURSDAY 5 FEBRUARY 2026 AT 7:00 P.M.

Thursday 5 February 2026 at 7.00pm.

323/25/26 COMMON SEAL:

It was **RESOLVED** to Move to Order that the Common Seal of the Council be affixed to all Deeds and Documents necessary to give effect to the foregoing Acts and Proceedings.

Rising at: 9.23 pm

Signed: _____
Chairman

Dated: _____